

DRS use only				Please read all instructions before completing - print or type (black or blue ink)				Department Use Only			
TX	REG	TR	AD								
00				1. Legal name of business <i>(owner's name, partners' names, or corporate name)</i>				DLN			
00				2. Address of principal place of business <i>(number and street)</i>				Create T - () P - () M - ()			
				3. City State ZIP code County				NY			
00				4. DBA/Trade name <i>(if different from legal name - line 1)</i>				5. Telephone number ()			
								Name code		SIC	

00					6. Mailing address (if different from line 2) <div style="display: flex; justify-content: space-between;"> Name Number and street </div>											
					City	State	ZIP code									
7. Type of business organization:					<input type="checkbox"/> Individual		<input type="checkbox"/> Partnership		<input type="checkbox"/> Corporation		<input type="checkbox"/> Governmental		<input type="checkbox"/> Trust			
<input type="checkbox"/> Exempt organization					<input type="checkbox"/> Limited liability company <i>(check one of the following 3 types):</i>											
<input type="checkbox"/> Not-for-profit corporation					<input type="checkbox"/> Sole proprietorship		<input type="checkbox"/> Partnership		<input type="checkbox"/> Corporation							
<input type="checkbox"/> Other <i>(specify):</i> _____																
8. Describe in detail the type of business you operate: <div style="height: 40px;"></div>																
9. Enter the Federal Employer Identification Number assigned to your business If the business does not have a federal identification number, enter the owner's or responsible partner's social security number at right.					Federal ID #											
					Social Security #											
10. Current Sales Tax Registration Numbers: New York State # _____ Connecticut # _____																
11A. If your principal place of business is in New York State, do you maintain a business location in Connecticut? <input type="checkbox"/> Yes <input type="checkbox"/> No 																
11B. If your principal place of business is in Connecticut, do you maintain a business location in New York State? <input type="checkbox"/> Yes <input type="checkbox"/> No 																
Affirmation																
The undersigned hereby applies for registration under Connecticut/New York Simplified Tax Reporting Program and understands that there will be an exchange of such information between Connecticut and New York State as may be necessary to register the vendor for the program and to administer the program.																
The undersigned agrees that upon approval of this registration, the vendor shall be subject to the laws of both Connecticut and New York State for sales and use tax purposes.																
12. I certify that the above statements are true: <div style="display: flex; justify-content: space-between;"> Signature _____ (Owner, partner or responsible officer) </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Name _____ Title _____ Date _____ </div> <div style="text-align: center; margin-top: 5px;"> (Please print) </div>																

NYS use only	COA Post Date	Regist Date	Multi St Ind	Multi St Eff Date	Mail Agent	Fl Freq CD	Schdls	Aux Schdls	Sup COA
-----------------	---------------	-------------	--------------	-------------------	------------	------------	--------	------------	---------

CT-DRS use only Level 2	Tax	Rec	Trans	Registration Date	SIC Code	Type Org	State	Legal Date	Total Submitted
	00	10	2	/ /				/ /	0
Level 6	Tax Type	Rec Type	Trans	Register Date	Start Date	Bus Town	Source	Liab Code	
	12	10		/ /	/ /				
	Fil Code	Type Fil	Mail Code	Security Number	Security Date	Security Amount	Fee Remitted		
					/ /		0		

Instructions

1. Enter the exact legal name of the business being registered. If sole proprietorship or partnership, enter legal name(s) of owner(s).
- 2.-3. Enter the actual physical location of your principal place of business. If you have more than one place of business, attach a list of all additional locations.
4. Enter the trade name of the business if different from Line 1.
5. Enter the telephone number of your business.
6. Enter the mailing address if different from Lines 2 and 3.
7. Check the box that applies to your type of business.
8. Enter a description of your business activity. This must describe as closely as possible the principal activity of your business.
9. Enter the Federal Employer Identification Number. If you do not have an employer identification number, enter the social security number of the owner or financially responsible partner.
10. Enter the registration number from your New York State Certificate of Authority or your Connecticut Sales Tax Permit. If you are registered in both states, enter both numbers. If you are not currently registered in either, enter **none**.
11. Answer either **A** or **B** by checking the appropriate box. *Business location* includes office, corporate headquarters, sales location, showroom, manufacturing facility, warehouse or other owned or leased real property related to the business, whether or not sales or sales related activities are carried on from that location. Craft, trade, or specialty shows are examples of businesses that have situs in Connecticut and therefore do not qualify for the Connecticut/New York State Simplified Tax Reporting Program. These types of businesses and the show vendors participating in them would be required to register for a sales and use tax permit with the state of Connecticut.
12. The application must be signed and dated by the owner, a partner, or responsible officer of a corporation.

Mail the completed application to your home state:

STATE OF CONNECTICUT
DEPARTMENT OF REVENUE SERVICES
REGISTRATION SECTION
25 SIGOURNEY STREET
HARTFORD CT 06106-5032

NYS TAX DEPARTMENT
RADS - REGISTRATION SECTION
BUILDING 8 ROOM 400
W A HARRIMAN CAMPUS
ALBANY NY 12227

1 800 382-9463 (within Connecticut)
(860) 297-5962 (outside Connecticut)
(860) 297-4911 **(TTY, TDD and Text
Telephone users only)**

1 800 972-1233 (business tax information and forms)
1 800 225-5829 (general information)
1 800 462-8100 (order forms and publications)
(518) 485-6800 (outside U.S. and outside Canada)
1 800 634-2110 (TDD users only)